## **Tenant Information**



				ART	IS			
Property	code:			KEII				
			(	Company In	formation			
Compa	ny Name:				Suite #:			
Main Telephone:					# of Employees:			
Main Fa	ıx:							
These p	ersons are a	authorized t	o make r	neral Contac equests for se	rvices, after-hou	rs HVAC, t	ouilding fa	acilities and
	work o	rders on be	half of Te	enant and to a	ccess the Buildin	ng Internet		e use this
Name		Т	elephone	Email Address		email for building correspondence?		
							YES [	□ NO □
							YES □ NO □	
			F	Executive Co	ontacts		1	
Name				Title	Telephone	Е	Email Address	
			E	mergency C	Contacts			
Call Order		Name –		Title		Phone	e #1	Phone #2
1 <sup>st</sup>								
2 <sup>nd</sup>								
						_	I	
Name Cer				Phone E-mail Address				
- Name			<u> </u>					
					<u> </u>			
				Billing Co	ntact			
Name			Phone			E-mail Address		

## **Lock Change Requests**

	Name	Title		
Access car		ess Card Requests he following Employees (first & last names).		
	Name	Title		
	T			
Name:	Tenant's Curi	rent Legal Address		
Address:				
ND CHANGE LANI EIMBURSE LANDLO	DLORD'S RECORDS A	O CHANGE THE LOCKS, ISSUE ACCESS CARD AS DESCRIBED ABOVE. TENANT AGREES T FOR LOCKS AND KEYS IN ACCORDANCE WIT BUILDING AND TENANT'S LEASE.		
N BEHALF OF TENA EVISION IS RECEIVE	NT THAT AND LANDLOF D BY LANDLORD. THI ECTRONICALLY, AND F	HAT THE UNDERSIGNED IS AUTHORIZED TO SIGNERD MAY RELY ON THIS DOCUMENT UNTIL A SIGNES DOCUMENT MAY BE EXECUTED AND DELIVERE ACSIMILE OR ELECTRONIC SIGNATURES SHALL I		
		Ву:		
		Name:		
		Title:		
		Date:		